



Newtownards Baptist Church is passionate about children, and teaching them the good news of salvation contained in God's Word, the Bible, and in light of that to support them to live a life of God-honouring discipleship.

Along with this, we seek to promote the general welfare, health and full development of every child we come in contact with. All children will be treated fairly and equally, regardless of age, race, gender or disability. We are committed to seeing this happen within a safe environment, safeguarding the welfare of children by protecting them from physical, sexual and emotional harm. This policy accounts for all children aged under 18 and also those considered as vulnerable adults.

The Trustees of the Church have approved this policy and its guidelines. The procedures contained herein will be followed at all times, when children are left in our care:

### **1. Workers**

All adults selected to work within our children's work will have to be: aged 18 (or over), police-checked (by AccessNI), and trained by us, in order to work with children. As a result of implementing such procedures, Parents can be more assured of our workers suitability, and of the confidence placed in them by the Church Leadership.

### **2. Training**

All children's workers will attend Child Protection Induction training, and are required to undergo a refresher course on a regular basis, as required. All workers are expected to assist and comply with their Organisation Leader.

### **3. Designated Person(s)**

The Trustees have appointed 'Paul Thompson' as Designated Person (Child Protection Co-ordinator) to provide consultation, advice and support to all organisations and to the Trustees on matters concerning the welfare of children, young people and vulnerable adults. Any matter brought to the attention of the Designated Person will be treated in strict confidence. Information will be divulged only where there is a legitimate need-to-know.

### **4. Reporting of Concerns**

The Leaders in each of our organisations will be fully conversant with the reporting procedure where there is concern about the welfare of a child, or conduct of any worker. Workers also must not hesitate to report to the Designated Person, if they are at any time concerned. Significant concerns will be forwarded to the relevant Legal Authorities.

### **5. Parental Consent Forms**

(Where parents will not be present or readily available) Organisation Leaders must ensure that they have home contact numbers, parental consent and medical information regarding the children in their organisation. Parents will be informed, and special consent forms may be issued for any 'off the premises' activity and residential programmes.

### **6. Standards of Practice.**

Each organisation will be expected to comply with the good standards of practice outlined in our 'Best of Care' Guidelines. These standards include such things as: physical contact, recommended adult/child ratios, use of transport, residential programmes and outings, photographs/video, and working with children or vulnerable adults who may have special needs. Our guidance is governed by all relevant current legislation and law.

### **7. Technology**

Workers should seek to limit the direct Internet and mobile communication they have with individual children and young people in the organisation of which they work. Workers will operate under the standards outlined in our 'Best of Care' Guidelines in order to protect both young people and themselves.

### **8. Health and Safety**

The Trustees expect organisations to adhere to the guidance on safety matters outlined in our 'Best of Care' Guidelines and in conjunction with all other Church Policies. Leaders will be kept informed of fire and first aid procedures. All accidents will be recorded, and Parents will be informed at the earliest appropriate opportunity.

### **9. Implementation and Review**

The Trustees are responsible for overseeing the implementation of this policy, and will review it (at least) every three years, co-operating with the Leaders in charge of our children's organisations.

*This policy comes into force  
from: 30/08/2017*

If you have any concerns, questions, or believe you have witnessed an incident or abuse, you can speak (in confidence) to Paul:

**Child Protection Co-ordinator 07841 333892 or 9107 0770**